



JOB DESCRIPTION

POSITION TITLE: Staff Veterinarian

REPORTS TO: Director of Veterinary Medicine

POSITION SUMMARY: The Staff Veterinarian provides medical and surgical care of shelter residents and client-owned patients of AWS' Community Veterinary Clinic. The AWS clinic serves shelter pets, Trap-Neuter-Return cats, individual clients, Cleo Fund spay/neuter clients and animal rescue groups. The Staff Veterinarian is responsible for assisting the Director of Veterinary Medicine in the development and recommendation of medical and surgical protocols and assists in overseeing the establishment and implementation of approved policies and procedures for effective disease control, management and treatment.

DUTIES & RESPONSIBILITIES:

- Work collaboratively with the Director of Veterinary Medicine, Directors, Managers and Staff to meet program goals and fulfill the mission of AWS.
- Practice veterinary medicine from a shelter-centered as well as a traditional general practice perspective. Flexibility to practice in accordance with AWS policies and budget guidelines.
- Knowledge of the *Guidelines for Standards of Care in Animal Shelters* desired.
- Responsible for enforcing and maintaining medical and surgical protocols and ensures AWS compliance with all applicable state and federal requirements. AWS protocols will follow shelter medicine best practices as closely as possible.
- Assist in planning and implementing a comprehensive shelter health care program.
- Responsible for daily rounds to assess the health of all shelter animals, provide basic health exams, diagnosis and treatment as necessary.
- Provide emergency and non-emergency medical treatment of shelter animals, foster animals, and patients of the AWS clinic.
- Perform dental, orthopedic and soft tissue surgical procedures for shelter residents and AWS clinic patients.
- Perform spay/neuter surgeries on shelter and public animals, including pregnant animals.
- Work in conjunction with the behavior team to ensure the mental wellbeing of shelter residents.
- Provide diagnostics, treatment and follow-up care to client owned patients.
- Oversee the scheduling of outside veterinary resources for procedures not available at AWS.
- Provide a health certificate for any animal crossing state lines.
- Perform or supervise humane euthanasia as required.
- Supervise veterinary support staff and clinic volunteers to ensure consistent high quality care.
- Mentor and oversee Veterinary Technicians on animal examination techniques, shelter medicine protocols, surgical prep, anesthesia monitoring and recovery, including Veterinary Technician students as necessary.
- Ensure medical records are complete and accurate in a timely manner.
- Responsible for meeting DEA requirements and maintaining current licensure.
- Attend staff meetings as needed.



- Perform other various duties as assigned by the Director of Veterinary Medicine and the Executive Director.

EDUCATION/WORK EXPERIENCE:

- Graduate of an accredited school of veterinary medicine or equivalent.
- Licensed to practice veterinary medicine in the state of Maine in good standing and must complete all professional requirements to maintain licensure.
- Enthusiasm for shelter medicine is strongly desired.
- Acquire and possess a thorough understanding of and dedication to the philosophies of animal welfare.
- Ability to conduct high-volume, high-quality surgical sterilizations in a fast-paced environment. HVHQSN training provided as needed.
- Possess or have the ability to obtain a DEA license.
- Basic computer literacy required. Familiarity with PetPoint desired.
- New graduates with significant shelter experience and education will be considered.
- Minimum of one year working in a veterinary clinic. Shelter and high-volume, high-quality veterinary and/or spay-neuter clinic experience is preferred.
- Proven organizational skills and effective communication.
- Possess a positive attitude, empathy and ability to manage multiple priorities.
- Demonstrate initiative and the capacity to think outside the box.
- Pre-employment background check required.
- Employees are expected to act in the best interest of the practice, even if doing so requires actions or responsibilities not specifically listed in the job description. This job description is subject to addition, subtraction or revision by the Animal Welfare Society as needed.

WORK ENVIRONMENT:

- Work is performed in an animal shelter and veterinary clinic environment.
- High degree of mobility required
- Ability to lift 50 lbs. frequently
- Maintain a valid driver’s license

APPLICANT ACKNOWLEDGMENT

I have read, understand, and accept this job description and understand that it will serve as the guide for my professional development. I further understand that AWS has the unilateral discretion to modify this job description.

Should I ultimately become employed by the Animal Welfare Society, I understand that the signing of this job description does not in any way create or constitute an employment contract or change my “at will” employment status under Maine state law.

Printed Name: _____

Signature: _____

Date: _____